

**HACKETTSTOWN MEDICAL CENTER  
PHYSICAL/OCCUPATIONAL THERAPY PROCEDURE MANUAL  
SUMMARY LIST FOR AMBULATORY CARE SERVICES**

=====

**Effective Date:** January, 2007

**Cross Referenced:**

**Reviewed Date:** 09/12, 03/16

**Revised Date:**

**Policy No:** 5200-2.020/5300-2.020

**Origin:** Physical/Occupational Therapy

**Authority:** Therapy Services Manager

**Page:** 1 of 1

---

**PURPOSE**

The summary list facilitates continuity of care for out patients by maintaining lists of important information for patients receiving continuing ambulatory care (three or more visits), consistent with Administration policy.

**PROCEDURE**

On initial evaluation session, a summary list of information will be obtained including:

- Known significant medical diagnoses and conditions
- Known significant operative and invasive procedures
- Known adverse and allergic drug reactions or other allergies
- Known medication list, including current medications, over the counter drugs, and herbal preparations

On each visit the therapist will question the patient for any changes in this information. Record of update of any changes or lack of will be noted on the form and initialed/dated/timed.